

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES – AUGUST 17, 2015

President Eileen Gratton called the meeting of the Juneau Public Library Board of Trustees to order at 4:34 PM. Present were Eileen Gratton, Rosemary Smanz, David Yuenger, Betty Haferman, Kathleen Pauly, and Library Director Constance Schuett. Absent: Alderman Ron Drezdon and Supt. Annette Thompson.

A motion to amend the agenda to include the election of officers under Personnel was made by Dave Yuenger and seconded by Rosemary Smanz. Motion approved. A motion to approve the agenda as amended was made by Dave Yuenger and seconded by Rosemary Smanz. Motion approved.

A motion to approve the minutes of the July 8, 2015, meeting was made by Dave Yuenger and seconded by Betty Haferman. Motion approved. A motion to approve the Treasurer's Report was made by Dave Yuenger and seconded by Eileen Gratton. Motion approved. A motion to approve payment of the July-August bills presented was made by Kathy Pauly and seconded by Eileen Gratton. Motion approved.

Director Schuett presented and explained a worksheet for the 2016 budget. Further discussion of the budget will take place at the September meeting.

Building & Grounds – Connie is researching janitorial assistance getting quotes from ServiceMaster and three individuals for janitorial service.

Technology – The new laptop arrived and will get VPN configured. Office software will be purchased for it.

Personnel - A motion to keep Eileen Gratton as President and Kathleen Pauly as Secretary/Treasurer of the Juneau Library Board of Trustees was made by Betty Haferman and seconded by Rosemary Smanz. Motion approved.

Policies – Connie is working to update the computer policy.

Public Relations – Connie will be at Dodgeland's registration and will touch base with St. John's.

MWFLS/ILS (trio) – The strategic planning meeting was cancelled. There is no solid news but Washington County might want to try to go it alone. Dodge County is trying to find another system. Met with Administrator Mielke July 22 attempting to increase Dodge County funding more than 70% of costs. Representatives from Washington and Jefferson Counties shared their library funding plans which are more generous than Dodge County.

Director's Report – Lisa coordinated many summer programs including two out-sourced presentations. Sarah assisted with hero themed story hours and Vicky with adult and teen book clubs. Vicky and the pages finished shifting large-print, fiction, and YA sections. Focus is now on tidying up the shelves. Vicky continues book order requests and cataloguing new materials. Connie is working on new signage for each area. Marvin Fierke continues lawn care. WLA Conference is in Middleton in November. Director certification was due and is submitted.

The next meeting of the Juneau Public Library Board of Trustees will be held on **Wednesday, September 9, 2015, at 4:30 PM.**

A motion to adjourn was made by Dave Yuenger and seconded by Rosemary Smanz. Motion approved.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer