

## MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES – APRIL 8, 2015

President Eileen Gratton called the meeting of the Juneau Public Library Board of Trustees to order at 4:33 PM. Present were Eileen Gratton, Kathleen Pauly, David Yuenger, Betty Haferman, Alderman Ron Drezdon, Supt. Annette Thompson, and Library Director Constance Schuett. Also present was a guest, System Director Sue Cantrell. Excused: Rosemary Smanz

A motion to approve the agenda was made by Ron Drezdon and seconded by Annette Thompson. Motion approved.

System Director Cantrell shared services available to the Juneau Public Library and its patrons through MWFLS. Those services include the catalog, continuing education opportunities for library staff, consulting, help with marketing (a graphic designer), IT help, equipment loan, grants, bulk purchase opportunities, and Web site hosting and Web site security. Patron services include the catalog, zinio, van delivery of materials to the library, and Overdrive. Withdrawal of Jefferson County from MWFLS will reduce state aid and raise costs for less material. The board thanked Director Cantrell for the information she shared.

A motion to approve the minutes of the March 11, 2015 meeting was made by Ron Drezdon and seconded by Betty Haferman. Motion approved. A motion to approve the Treasurer's Report was made by Dave Yuenger and seconded by Annette Thompson. Motion approved. A motion to approve payment of the March-April bills presented was made by Dave Yuenger and seconded by Annette Thompson. Motion approved. There is a balance of \$168,260.91 left in the general fund (city) budget as of 3/30/15.

Building & Grounds – Marvin Fierke will do the lawn care.

Equipment & Technology – Charter internet service was cancelled.

Personnel – One page will continue to work at the library. A search for another page to replace one who is graduating from high school will be done later in the summer.

Director's Report Highlights – Monthly programs continue with National Library Week and Children's Book Week coming up. The summer library program is titled "Every Hero Has a Story". Connection development continues and some light weeding in nonfiction and adult fiction will increase shelf space. Connie still has the goal to merge westerns into regular fiction and re-categorize children's picture books by theme. A contract termination letter was sent to Sharkey's with service continuing through May 2015. Connie is researching cleaning options. The 2014 budget carryover of \$843 (rounded up from \$842.73) was moved to account #816. County reimbursement and the Clearview grant will be deposited with the city and restricted to library use. Collected fines, fees, and donations were deposited with the city on March 31. LSTA reimbursement for fiber optic/broadband upgrades was deposited on March 31 into the library board's federated account. Connie attended a summer planning session on March 25 and submitted her renewal of WLA membership to the city for payment. Web site updates continue. Connie attended a MWFLS Director's meeting on March 12. Jefferson County voted to join the Waukesha County System.

The Friends of JPL met on March 10 and voted on a few fund-raising events. They are sponsoring a DEAR day on April 18 and a summer library program (a magician) on June 16.

The next meeting of the Juneau Public Library Board of Trustees will be held on **Wednesday, May 13, 2015, at 4:30 PM.**

A motion to adjourn was made by Annette Thompson and seconded by Eileen Gratton. Motion approved.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer