

MINUTES OF JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES – MAY 9, 2018

President Eileen Gratton called the meeting to order at 4:35 PM. Present were: Eileen Gratton, Kathleen Pauly, Rosemary Smanz, Supt. Annette Thompson, Library Director Jannette Thrane, staff members Sarah, Lisa, and Beverly (for Blue Zone presentation), and guest Janelle Wiebelhaus-Finger – lead for Blue Zones Project of Dodge County. Excused: Wendy Jo Smedema, Kay Marose Absent: David Yuenger

Public Comment - Janelle Wiebelhaus-Finger explained the Blue Zones Project and told how the library can become a sponsoring organization.

Agenda - A motion to approve the agenda was made by Annette Thompson and seconded by Eileen Gratton. Motion carried.

Minutes - A motion to approve the minutes of the April 11, 2018 minutes with the following corrections - Rosemary Smanz was excused and the correct spelling of Vogt – was made by Annette Thompson and seconded by Eileen Gratton. Motion carried.

Financial Reports – A motion to approve payment of the April 11-May 8, 2018, bills presented totaling \$3,010.37 was made by Eileen Gratton and seconded by Kathy Pauly. Motion carried. A motion to approve the Treasurer's Report was made by Eileen Gratton and seconded by Rosemary Smanz. Motion carried.

Building & Grounds – The LED lighting upgrade and repair of the outdoor security lights are finished. McKay Nursery has submitted a plan and quote for the landscaping project and Jannette will be meeting with Brehm and Vogt the week of May 14-18 regarding their landscaping ideas and cost. Jannette is making a list of the things that would be stored in an outdoor utility shed. She also expressed the need for the library to have basic landscaping maintenance tools and will make a list of what would be needed. Kathy Pauly searched and found that the amount of \$665 was given for a Barb Smith memorial. Replacement benches for outside were discussed. Jannette and Eileen will research the cost of different types of benches.

Personnel – Beverly met with Allison at Monarch Library System about cataloging. Jannette shared that she printed out pages of over dues, some from a few years ago that might have been lost in the transition. She will talk to the Germantown Library about what they did in a similar situation in the hopes to have concrete steps to take in June. Jannette passed the online course she took for her continuing education.

Budget – Jannette shared the 2018 budget update.

Services & Programs – Jannette shared the monthly statistics. Circulation is trending down; attendance at programing is up. A Star Wars theme was used in May.

Public Relations – The Friends of JPL will have a fundraiser and Friends gathering at Benvenuto's on May 14. The Juneau Public Library will be a Blue Zones Supporting Organization. The ADRC Book Club will meet for six weeks and has eight women attending.

Monarch Library System – The system's 1st Annual Trustee Event was held in West Bend. Amy from the system is very enthusiastic. Monarch is the only system that has a bookmobile. Lots of work was involved in the system switchover. Small libraries have had more difficulty than larger libraries. Regarding the Public Library System Redesign Project: focus groups met and are working on recommendations. Would one system statewide work? Groups will share their models on June 8 and eventually share with the DPI.

Director's Report – No printed report for April. Things that were shared are reflected in the minutes.

The next meeting of the Juneau Public Library Board of Trustees will be held **Wednesday, June 13, 2018, at 4:30 PM.**

A motion to adjourn was made at 6:30 PM by Annette Thompson and seconded by Rosemary Smanz. Motion carried.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer