

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES

Wednesday, January 10, 2018

President Eileen Gratton called the meeting to order. Present were Eileen Gratton, Kathleen Pauly, David Yuenger, Rosemary Smanz, Wendy Jo Smedema, Supt. Annette Thompson, Alderperson Kay Morose, Library Director Jannette Thrane, and guest Eric KostECKI, WPPI energy service representative.

Agenda - A motion to amend the agenda and move item #8b to #2 was made by Annette Thompson and seconded by Rosemary Smanz. Motion passed. A motion to approve the amended agenda was made by Dave Yuenger and seconded by Wendy Jo Smedema. Motion passed.

Public Comment - WPPI energy service representative Eric KostECKI discussed the LED lighting upgrade proposal based on the three bid proposals received. After listening to Eric's presentation and discussion, Library Director Thrane will ask for cleaned up proposals presenting bids for changing lighting in the entire library on a one to one replacement of 4,000K for the February board meeting.

Minutes – A motion to approve the minutes of the December 13, 2017 meeting was made by Dave Yuenger and seconded by Rosemary Smanz. Motion passed.

Financial – A motion to pay the bills through December 31, 2017, totaling \$2,946.03 was made by Eileen Gratton and seconded by Kathy Pauly. Motion passed. A motion to approve the Treasurer's Report was made by Wendy Jo Smedema and seconded by Eileen Gratton. Motion passed. Director Thrane went over the year-to-date expenditures.

Personnel – The library clerk position will be posted with an anticipated start date of March 1, 2018. A free online Youth Services workshop will be attended by Sarah and Monica.

2017 Budget – Director Thrane updated the board on the progress of the annual report.

Building/Grounds – After a discussion of custodial bids, Director Thrane will get references for Heather and ask what expenses the library board will be responsible for. No action was taken on a committee for a 5-year capital improvements plan. Director Thrane has not heard from Mike Laue.

Equipment & Technology – A patron counter has been purchased and will be installed soon.

Services & Programs – An "Early Out" movie will be shown on Thursday, January 18. An adult coloring group will meet on Friday, January 19 at 1:00 PM.

Public Relations – Director Thrane is planning to talk to someone about a Blue Zone Program.

Monarch Library System – Gale Courses and RBDigital magazines will be available free online from Monarch this year. What is the best way to inform patrons about these two items.

Director's Report – Director Thrane's verbal report was covered in the above items presented to the board.

The next meeting of the Juneau Public Library Board of Trustees will be held **Wednesday, February 14, 2018, at 4:30 PM.**

A motion to adjourn was made by Dave Yuenger and seconded by Annette Thompson. Motion passed.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer