

## MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES – MARCH 11, 2015

President Eileen Gratton called the meeting of the Juneau Public Library Board of Trustees to order at 4:36 PM. Present were Betty Haferman, David Yuenger, Eileen Gratton, Kathleen Pauly, Alderman Ron Drezdon, Library Director Constance Schuett, and Mayor Dan Wegener. Absent: Rosemary Smanz and Supt. Annette Thompson.

A motion to approve the agenda was made by Ron Drezdon and seconded by Dave Yuenger. Motion approved. A motion to approve the minutes of the February 17, 2015, meeting was made by Ron Drezdon and seconded by Betty Haferman. Motion approved. A motion to approve the Treasurer's report was made by Dave Yuenger and seconded by Eileen Gratton. Motion approved. A motion to approve payment of the February-March bills was made by Dave Yuenger and seconded by Kathy Pauly. Motion approved. A motion to put both of the library CDs up for renewal at Landmark Credit Union at their special 1% interest rate if they will accept them was made by Kathy Pauly and seconded by Ron Drezdon. Motion approved. The 2014 budget carryover of \$842.73 was approved by the City Council. A motion to put the 2014 budget carryover into line 816-Library Books, Audio, and DVDs was made by Dave Yuenger and seconded by Eileen Gratton. Motion approved.

After an explanation from Connie about LSTA broadband revisions, a motion to approve the amended DPI Annual Report was made by Dave Yuenger and seconded by Kathy Pauly. Motion approved.

Building & Grounds – A motion to approve a contract with K & B Tree and Lawn Care to do both a spring and fall weed and feed and pay the bill out of the Federated Fund was made by Eileen Gratton and seconded by Ron Drezdon. Motion approved. There was discussion about the current contract for janitorial services. The current contract (\$464 per month) is up at the end of May. No action was taken.

Personnel – A motion to approve Connie's proposed work calendar during her maternity leave as long as she can get her work done from home or at the library was made by Eileen Gratton and seconded by Ron Drezdon. Motion approved. Connie needs to let the board know if she needs any help during this time.

MWFLS & *trio* – The Talking Tech automated notification is back up and running. The Jefferson County system is researching other systems to join.

Director's Report Highlights – Circulation for January and February was down slightly. Connie will increase the 2015 collection development orders within the assigned budget line. Category totals will be reported quarterly. Lisa and Connie attended a summer reading session at MWFLS on February 5. Connie attended an annual report refresher session at MWFLS on February 12. Connie is meeting with staff monthly to address issues and update on everyone's tasks. The library web site is up and updated as quickly as possible. Connie is still working on a Facebook presence. Connie will staff Dodgeland's "Read Across America" event on March 3 with the Reeseville librarian. The circulation policy will be updated soon to include *trio* parameters.

The next meeting of the Juneau Public Library Board of Trustees will be held on **Wednesday, April 8, 2015, at 4:30 PM.**

A motion to adjourn was made by Ron Drezdon and seconded by Eileen Gratton. Motion approved.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer