

MINUTES OF THE JUNEAU PUBLIC LIBRARY BOARD OF TRUSTEES – JANUARY 14, 2015

President Eileen Gratton called the meeting of the Juneau Public Library Board of Trustees to order at 4:35 PM. Present were Eileen Gratton, Kathleen Pauly, David Yuenger, Rosemary Smanz, Betty Haferman, Supt. Annette Thompson, Library Director Constance Schuett, Alderman Ron Drezdon, and Mayor Dan Wegener.

A motion to approve the minutes of the December 10, 2014 meeting was made by Ron Drezdon and seconded by Annette Thompson. Motion approved. A motion to approve the Treasurer's Report was made by Annette Thompson and seconded by Eileen Gratton. Motion approved. A motion to approve the End of the Year Treasurer's Report was made by Annette Thompson and seconded by Betty Haferman. Motion approved.

Budget update – There will be very little carryover from the 2014 budget. The money the library will receive from Dodge Co. will be deposited into the library's operating general fund at City Hall as per Resolution 55-2014 passed by the Common Council of the City of Juneau on January 13, 2015.

After discussion, a motion to repair five steam valves that are leaking at a cost of \$296 each was made by Dave Yuenger and seconded by Ron Drezdon. Motion approved.

The AWE early literacy station have arrived and will be installed in the next few days. Staff will be able to track usage.

The new library web site should be active by the end of January and there should be social media presence also.

Director's Report Highlights – Circulation continues to grow. November statistics are still delayed due to the new catalog and reporting formats. December circulation was up 3%. 2014 circulation was up approximately 3% from 2013. Connie completed her final certification course and so will have a level 2 certification upon renewal of her license in July. One hundred education hours over the license's 5-year period will be required. There are no new revisions to policies and procedures at this time. Connie attended MWFLS Director's meeting on December 11. Minor inconsistencies with the new trio catalog are being prioritized and addressed. The Friends of JPL met on December 2 to discuss 2015 events and activities.

The DPI annual report is due on March 1, 2015. The regular February meeting of the Juneau Public Library Board of Trustees will be postponed one week. The next meeting of the Juneau Public Library Board of Trustees will be held on **Tuesday, February 17, 2015, at 4:30 PM.**

A motion to adjourn was made by Ron Drezdon and seconded by Annette Thompson. Motion approved.

Respectfully submitted,

Kathleen A. Pauly, Secretary/Treasurer